



Executive Office

Jack Dalrymple, Governor
Maggie D. Anderson, Executive Director

May 6, 2015

Dear Individual Qualified Service Providers (QSP):

The North Dakota Department of Human Services is working toward using a new billing system known as the ND Health Enterprise Medicaid Management Information System (MMIS). This web-based system will be used to process QSP Home and Community Based Services (HCBS) claims and will make payments.

Educational Conference Calls for QSPs

You can access training that will help you understand the basics of the new system. The first chance for you to learn about the new system is through QSP educational calls.

ND Medicaid staff will hold a series of six one-hour weekly conference calls **specific to QSPs** on **Tuesdays** from **May 19 through June 23, 2015** from **3 to 4 p.m. (CT)**. You may call toll-free 1-866-243-5352 to participate.

Advance registration is not required, and you are not required to participate. There is a limit of 100 in-bound phone lines for each call.

If you do not want to participate in the calls no further action is required.

If you are unable to join the calls, you can go to www.nd.gov/dhs/info/mmis.html to review updates posted to the Frequently Asked Questions document.

In-Person Instructor-Led Trainings for QSPs

Instructor-led training will also be offered before the new billing system goes live. In-person instructor-led training **specific to QSPs and HCBS claims** will be held in all eight regions of the state. **Watch your mail for upcoming training information and dates.**

The Department is committed to keeping you informed about the new billing system. Please watch your mail for more information or visit www.nd.gov/dhs/info/mmis.html. I encourage you to visit this website frequently.

If you have any additional questions related to QSP training, please contact the ND HCBS office toll free at 1-800-755-2604.

Sincerely,

A handwritten signature in blue ink that reads "Maggie D. Anderson".

Maggie D. Anderson
Executive Director